

We are looking for a **MARKETING COORDINATOR**



Duties and Responsibilities:

- Incorporation of the corporate identity in appearance, demeanor, values and ethics
- Representing the DCCE brand in a proper professional fashion, to be courteous and express positive attitude at all times
- Assist in increasing brand awareness
- To be familiar with DCCE project services and other relevant DCCE products
- Managing the company's interaction with current and potential future clients to improve business relationships with customers, specifically focusing on client retention, sales/ projects and business development
- Identification of new sustainability/corporate reports
- Project management/coordination of newly won sustainability/corporate
- Coordination included but not limited to corporate website, social media support and newsletters
- Coordination of all market research for Dubai Carbon
- Identification of corporate giveaways that could be applicable to Dubai Carbon
- Account management
- Implementation and coordination of workshop series
- Support procurement of all External Relations requirements
- Any other duty delegated by the line manager
- Coordinating with Finance team for payments/ invoicing for Corporate report activities

Skills and Degree:

- Environmental Sustainability
- Marketing/Communications, PR

Please follow the link below if you would like to apply.
[https://www.ondemandassessment.com/link/index/
JB-GM2KOGCXG?u=168115careers/](https://www.ondemandassessment.com/link/index/JB-GM2KOGCXG?u=168115careers/)



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DUBAI CARBON